

# December Minutes

## St. Mark School Board of Directors

December 9, 2013, 5:30 – 7:30

Meeting called by K.J. Peters

Father Michael Rocha, Mary Ann McQueen, K. J. Peters, Michelle Vagnati, Reshima Wilkinson, Steve Wallace, Jim Riley, Jon Spica, Patrick Frontiera, Tami Pardee, Irene Craig, Tim or Nadine Adrian, Bridget Rohmer, Ray Zarro, Jennifer Agens, Myriam or Mauricio Silva, Una or Ian Fox, Andrew Jackson

**Attendees:**

**Please read:** Minutes of 11/18

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**5:30 – 5:40**      **Presentation from Isabelle Duvivier – regarding greening the school – *introduced by Mauricio (Facilities Committee)*** A great presentation from Isabelle, a future meetings to be arranged with facilities committee to discuss possibilities for the school.

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**5:40 – 6:00**      **Kathy Anderson PowerPoint – Mauricio**

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**6:00 – 6:20**      **Principal's report – Mary Ann – Gap Fundraiser - As of last Friday 50% participation from families, around \$50K raised so far, the Faculty at around 70% participation, 100% expected by Christmas holiday, overall a major success, thank you letters are going out in the mail each week.**

Announcements – **Three Primary** Initiatives – Hospitality Committee – we need more participation, notifications to go out - Finances, Enrollment, Fundraising Admissions, 20 new families attended the school tour, the **principal** is happy and optimistic, first potential student screenings happened this past Saturday, it went very well. Thursday Joe Womac will visit; he is the Director of family Foundation. New Report Cards going out with a written assessment from every teacher that teaches that grade. A lot more specific reporting will be on each report card. The Faculty is involved in the further education and lectures with the National Council for Teachers, many teachers will attend conferences including Math, Religious Education and a Tech Monitors Role.

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**6:20 – 6:45**      **Committee reports –**

Jim and Jon (Finance / Policy Committee) **Next Meeting Friday at 9am to discuss tuition costs and other items regarding finance and policy with Principal.**

Bridgette (Development/ Marketing Committee) **Open House – promote open house in the Argonaut, Patch, Westchester Local free paper. Jon suggested there should be a position on PAC that is the dedicated to Press Releases, Advertising and Social Media Marketing for the school. We need to write a Press Release that is Pre Approved to use on a constant basis while we look for a**

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volunteer for this position.

Patrick (IT Committee) Met as a committee a couple of weeks ago, Heidi continues to amaze the faculty and IT Committee with ideas and streamlining the tech plan. Tech Plan updated will be available this month. Short Term Goal is issues with available Band Width at peak times; they are considering a T 1 Service possibly starting in January. John Reyes the archdiocese technology coordinator is visiting the school next week.

Ray (Facilities Committee) Ray could not be in attendance.

Tim or Nadine and Jennifer (PAC)

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**6:45 – 7:00**

**Auction Report** – Una – April 5<sup>th</sup> Marina City Club, there is a great plan and time line to market the auction.

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**7:00 – 7:15**

School Uniforms – **Steve** –**contact Maria about a meeting with Normans and the Principal.**

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**5:40 – 6:00**

**Kathy Anderson PowerPoint** – Mauricio – how a School Board should function – future meeting should be made for Kathy Anderson to make a presentation.

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**7:15 – 7:30**

**New Business** – **Question from Jon** – **have you found a replacement for Drug Education? - not as yet.**

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